



**RECORD OF DECISION TAKEN UNDER DELEGATED  
AUTHORITY  
(Not a Key Decision)**

**Date of Decision:**

**Executive Decision or 'Other Decision' to be  
published?:** Yes / No

*(See definition Appendix J at paragraph 4 & 5 – e-mail this record to Member Services for publication, unless it is exempt or contains confidential information or you are including it in a 'Members Update'.)*

**NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPH  
OF PART 1 OF SCHEDULE 12A TO THE LOCAL GOVERNMENT  
ACT 1972**

**TITLE: Appointment of additional Covid-19 response posts**

**DECISION:** That the posts contained in this record of decision are approved utilising the stated funding options.

**AUTHORITY:**

4.0 DELEGATIONS TO BOTH THE CHIEF OPERATING OFFICER AND THE CORPORATE DIRECTORS

4.21 To take any action on behalf of the Council, following consultation with the Leader and relevant Portfolio Holder or the Chairman of the appropriate committee, in cases of urgency requiring immediate decisions, and where it would be unreasonable or impractical to convene a meeting.

**REASONS FOR DECISION**

The reasons for the decision are as set out below.

**1.0 BACKGROUND** *(Don't include if you have attached a report.)*

1.1 In response to the developing nature of the Covid-19 pandemic, additional resources are required to both coordinate the necessary proactive public health interventions and also to regulate relevant businesses.

1.2 Several funding streams are available as detailed below to fund these posts.

**2.0 CURRENT POSITION** *(Don't include if you have attached a report.)*

2.1 Much of the funding is provided by Lancashire County Council, which in turn came from central Government, as part of the response framework for Covid-19.

2.2 The posts are:

1 FTE Health Protection Practitioner (SO1)

2 FTE (as needed) Business Compliance Officers (scale 6)

1 Casual Covid-19 Community Support Officer (scale 5) (hours as needed)

**3.0 ALTERNATIVE OPTIONS CONSIDERED (IF ANY)** *(Don't include if you have attached a report.):*

3.1 Due to the nature, specialisms and duration of these posts, it has not been possible to recruit from existing staff resources.

**4.0 FINANCIAL AND RESOURCE IMPLICATIONS** *(Don't include if you have attached a report.)*

4.1 Funding for each of the above posts is detailed below. This has been verified with the Head of Finance, Procurement and Commercial Property.

**1x Health Protection Practitioner (SO1)**

Funded to 31/03/22 from Part I - part of the TTS Allocation – Amount £72,850

**2x (as needed) Business Compliance Officers (Scale 6)**

Funded for 6 months (then review) from Part II - part of the TTS Allocation – Amount £54,566.72

**1x Covid-19 Community Support Officer (Scale 5) (casual)**

Funded from MHCLG LA Enforcement Grant – Amount £54,271.

**5.0 SUSTAINABILITY IMPLICATIONS** *(Don't include if you have attached a report.)*

5.1 These requirements form part of the Council's regulatory responsibilities and impact on the public and regulated businesses.

**6.0 EQUALITY IMPACT ASSESSMENT** *(Don't include if you have attached a report.)*

6.1 This decision does not have any direct impact on members of the public, employees, elected members and / or stakeholders, therefore no Equality Impact Assessment is required.

**7.0 BACKGROUND DOCUMENTS** *(For executive decisions and 'Other Decisions that require publishing)* *(Don't include if you have attached a report.)*

7.1 There are no background documents (as defined in the 2012 or 2014 Regulations) in making this Decision.

**8.0 HEALTH AND WELLBEING IMPLICATIONS** (*Don't include if you have attached a report.*)

8.1 The proposal is directly linked to public health and the bolster the Council's proactive and regulatory response. To this end, the proposal is directly linked to the following:

- Promote good health and wellbeing and enable people to flourish
- Prevent and tackle the causes of ill health;
- Develop and support effective and high quality health and wellbeing services.

**9.0 FOR FURTHER INFORMATION PLEASE CONTACT:** (*Don't include if you have attached a report.*)

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**DATE OF DECISION:** 01/12/20

**Decision Taker:** Heidi McDougall, Corporate Director of Place and Community

**Signature:** 

**In Consultation with:** Relevant Portfolio Holder

**Signature:** Cllr Kevin Wright

**NOTES**

(Executive Decisions)

**1. ANY CONFLICT OF INTEREST DECLARED BY THE PORTFOLIO HOLDER (Only required where decisions taken in consultation with):**

(Executive Decisions)

**2. IF CONFLICT OF INTEREST EXISTS, DETAILS OF DISPENSATION GRANTED BY THE HEAD OF THE PAID SERVICE:**

('Other Decisions')

**3. THE NAMES OF ANY COUNCILLOR WHO HAS DECLARED A CONFLICT OF INTEREST IN RELATION TO THE DECISION**

**\*Exempt Information** (To be included only on those Decisions covered by Schedule 12a ie. Exempt information.)

\*In all the circumstances of the case the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.

**Appendices**

None.